

PROOF OF SERVICE BY MAIL
C.C.P. 1013a

I declare that I am a resident of or employed in the County of _____,
California. I am over the age of 18 years and not a party to the within entitled cause. The name
and address of my residence or business is _____
_____.

I am readily familiar with the ordinary practice of the business of collecting, processing and
depositing correspondence in the United States Postal Service and that the correspondence will
be deposited the same day with postage thereon fully prepaid.

On _____, I served the _____
_____.

on the parties listed below by placing a true copy thereof enclosed in a sealed envelope for
collection and mailing in the United States Postal Service following ordinary business practices
at _____, California addressed as follows:

I declare under penalty of perjury that the foregoing is true and correct and that this
declaration was executed on _____, at _____,
California.

(Type or print name)

(Signature)